

Exeter Public Library

Trustees Meeting

July 21, 2020

1. Call to Order: 6:00 pm. Barbara opened the meeting with a roll call.

A. Roll Call: Mary LaFreniere, Lisa Wilson, Susan Drinker, Denise Leonard, Barbara Young, Laura Wyskiel, Jenny Medlock, Hope Godino

Not in Attendance: Paula Sears, Linda Tober

B. Jenny Medlock was presented with a binder as our newest trustee. She was welcomed to the board.

C. Officer positions were discussed as follows:

President: Barbara Young

Vice President: Laura Wyskiel

Secretary: Lisa Wilson

Treasurer: Denise Leonard

The treasurer cast one ballot for the slate of officers.

2. Correspondence: None to report

3. Minutes of the Previous Meeting: The minutes of the February 25th meeting were approved with one change to add Sue Drinker to the list of who was in attendance. Unanimously approved.

4. Reports

D. Director's Report: See attached.

Returns have a 72 Hour quarantine, after which they are wiped down, dried, checked in and then reshelved.

E. Operating Statement:

Hope mentioned that we may need to change our copier company because the original company is out of business.

There are no more penny jar collections at the checkout desks

We are using more antiseptic cleaners. This expense is listed under "Service Contracts." The bathrooms are cleaned more often and there are more bathrooms to clean.

The operating statement was accepted unanimously.

Barbara read an excerpt from Agatha Raisin and the Walkers of Dembley by M.C. Beaton

F. Building & Grounds & Technology: No comments

G. Finance and Fundraising: Linda drafted a letter to be sent out to those that donated to our fall appeal. There was a discussion to change and "I's" to "we", so it comes from the entire board. There was a vote to post the letter, put it on the website, have copies available at the circulation desks as well as be mailed to all that donated. This passed unanimously.

H. Long Range Plan: "We are living the dream!" -Mary L.

I. Personnel and Policy: Mary and Barbara will get together to discuss more on this topic.

J. Friends: They have \$1,800 right now. They have a goal to spend \$1,500 by the end of 2020.

K. Social: Flowers were delivered to the children's room and the adult circulation desk the day the library re-opened. There is still \$30 left over from that purchase. There was a discussion to start a Sunshine Fund with this money to use towards future purchases similar to this.

L. New Trustees: We welcomed our newest member again: Jenny

5. Continuing business: no comment

6. New Business:

The list of committees was passed around and the trustees signed up for the areas they wanted to help on.

Hope also mentioned that the library renovations should be complete about a year from now.

7. Closed Session if necessary: None

8. Public Comment: None

9. Adjourn: The meeting was adjourned at 6:35 pm. The next meeting will be held on September 15, 2020 at 6pm in the Exeter Public Library unless another meeting is called before that date.

Respectfully submitted,

Laura Wyskiel